

Boone County Board of Commissioners Minutes
December 2, 2019
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 9:07 am with the pledge of allegiance.

Commissioner Jeff Wolfe announced a Department Head Meeting scheduled for Monday, January 16th following immediately after the Commissioners meeting.

Approval of Minutes for November 18, 2019 (Regular Meeting):

Commissioner Donnie Lawson made a motion to approve the minutes for the November 18, 2019 meeting. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. An Express Scripts agreement for ratification. The Commissioners had reviewed the documents previously during their meetings for insurance.

Commissioner Tom Santelli made a motion to approve the ratification of the Express Scripts agreement. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Bonds to be accepted and released for Westwood Landing Section 3.
 - a. Release of Performance Bonds for Westwood Landing Section 3
 - Erosion Control in the amount of \$25,465.00
 - Storm Improvement in the amount of \$171,325.00
 - TOTALING: \$196,790.00
 - b. Accept Maintenance Bonds for Westwood Landing Section 3
 - Storm Sewer in the amount of \$38,794.00
 - TOTALING: \$38,794.00
 - c. Accept Maintenance Bonds for Westwood Landing Section 3 – Erosion
 - Erosion Control in the amount of \$6,367.00
 - TOTALING: \$6,367.00

Commissioner Tom Santelli made a motion to approve the release of Performance Bonds and acceptance of Maintenance Bonds for Westwood Landing Section 3. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. A non-disclosure agreement with FireEye, Inc. The Commissioners approved the contract with FireEye, Inc. for a solution to help monitor and prevent cybersecurity issues. This solution is being paid for completely by the Indiana Secretary of State's office until December 31, 2020, as they received grant funds to provide this solution to all 92 counties.

Commissioner Donnie Lawson made a motion to approve the non-disclosure agreement with FireEye, Inc. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

4. There are a few part-time employees that will become full-time employees on January 1st of next year, and for those employees to be eligible for health insurance on the 1st of the year, Bob Clutter and Dennis Dunlap would recommend allowing the employees original date of hire as a regular part-time employee. Otherwise, their effective coverage date will be the first of the following month. Commissioner Tom Santelli asked the County's HR Consultant, Dennis Dunlap if this is reasonable and customary? Dennis Dunlap responded that yes, it would be, as they are regular part-time employees and not temps. Commissioner Jeff Wolfe asked to work with Dennis Dunlap on the language for the Employee Handbook.

Commissioner Tom Santelli made a motion to approve the regular part-time employees to keep their original hire date for eligibility of health insurance. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

5. A request received via email from the Auditor's office requesting an end of the year claims payout on either Friday, December 27th or Monday, December 30th. The Commissioners would need to either have a special meeting or authorize a member to approve claims. Commissioner Jeff Wolfe volunteered to review and approve the claims dockets on Monday, December 30th and requested to have the them by 2pm on Thursday, December 26th for review.

Commissioner Tom Santelli made a motion to authorize Commissioner Jeff Wolfe to review and approve the claims dockets for the end of the year claims payout. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Comprehensive Economic Development Strategy for Central Indiana Presentation:

Anna Gremling, Executive Director of Indianapolis Metropolitan Planning Organization and with her today is Rose Scovel, Senior Planner with the organization to present a Comprehensive Economic Development Strategy for Central Indiana. The Metropolitan Planning Organization is an organization in central Indiana focused on transportation planning. Every time you fill up at the gas tank, you pay a federal gas tax, and they get a portion of the funding back to use for transportation infrastructure around the region. Rose Scovel presented a Comprehensive Economic Development Strategy PowerPoint Presentation. See **(Appendix #2)**.

Commissioner Tom Santelli made a motion to approve providing a letter of support. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of 2020 Contractual Services Agreement with Purdue:

Curt Emanuel presented the Extension Contractual Services Agreement between Purdue University and Boone County, Indiana. The renewal contract is in the amount of \$114,500.

Commissioner Tom Santelli made a motion to approve Extension Contractual Services Agreement with Purdue University. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Ordinance 2019-13 to Establish a Non-Reverting Fund for Veterans Affairs Department:

Mike Spidel, Veterans Affairs Officer, presented the request to establish a non-reverting fund to accept donations for the Veterans Affairs Department. The funds captured may only be used for the purpose of operations of Veterans Affairs. This includes payment for routine expenses such as the purchase of equipment, payment of services, awards, flags, burials or ceremonies and any expense or cost associated with the operations. County Attorney Bob Clutter read the ordinance aloud in pertinent parts pursuant to state law.

Commissioner Tom Santelli made a motion to approve Ordinance 2019-13 to Establish a Non-Reverting Fund for Veterans Affairs Department. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Brett Peppin
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. The request of a Government Account at Lebanon Menards for the Facilities Team. Commissioner Donnie Lawson made a motion to approve Government Account at Lebanon Menards for the Facilities Team. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.
2. Change Order #5 with Baumgartner & Company, Inc. in the amount of (-\$152,571.61) for Project 2018-14, Asphalt Resurfacing in Various Townships. This reduction results in a new total contract price of \$1,239,649.49. Commissioner Tom Santelli made a motion to approve Change Order #5 with Baumgartner & Company, Inc. for Project 2018-14, Asphalt Resurfacing in Various Townships. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.
3. The Boone County Highway Department has submitted both of their Bridge and Pavement Asset Management Plans to Indiana LTAP. This provides them the opportunity to submit for Community Crossings Grants in 2020.
4. Commissioner Tom Santelli requested an update on a 4-Way Stop Analysis for County Roads 100 South and 400 East and what the timeline is for the study. Craig Parks responded that traffic counts have been received. The Boone County Sheriff's Office also pulled the crash data. This information has been forwarded to A&F, who is doing the 4-Way Stop Analysis. Craig Parks continues to work with LTAP on different concepts beyond a 4-Way Stop. Commissioner Tom Santelli commented that he liked Craig Parks' idea of the flashing signs that were installed on 96th Street and Ford Road and their effectiveness. Craig Parks commented that it is effective. That was also a result of the Boone County Highway Department reaching out to LTAP about an issue that they saw and had it evaluated to find the best engineering solution.
5. Commissioner Tom Santelli also requested an update on the granite for the ADA Ramp. Craig Parks commented that construction began the week before Thanksgiving. The contractor that is doing the install was onsite last week and the project is moving forward.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. Key request forms for Karen Lasley and Lori Rapp.

Commissioner Donnie Lawson made a motion to approve the key request forms.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #3)**

Commissioner Tom Santelli made a motion to approve claims as submitted.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #4)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 10:25am.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.